



*Buckfastleigh Bowling Club
Duckspond Road
Buckfastleigh
TQ11 0NL*

Executive Meeting

Meeting held on 27 March 2019 at 2.00pm.

Present: John Sims – Chairman; Tom Bowden – Secretary; Jeanne Pinney – Vice Chairman; Sonia Bowden – Club Captain; Pauline Manfield & Ham Sampford – Committee Members.

Chairman's Introduction

The Chairman opened the meeting welcoming Jeanne to the meeting following her recent illness. The Chairman felt we were making real progress dealing with the issues that face us, as illustrated in his newsletter to Members.

Apologies:

Keith Stow.

Minutes of Previous Meeting:

The minutes of the Executive Meeting held on 20 February 2019 were signed by the Chairman as correct.

Matters Arising:

1. Fire Extinguishers

A notice needs to be put on the notice board saying where the extinguishers are and what they are for.

Action: TB

2. Over 55's Men's X & Y Teams

Will Wale has agreed to be the Y Team Captain for 2019.

3. Men's A & B Teams

The B Team Captain still needs to be appointed and this, and various other issues, will be discussed at the Men's Pre-Season meeting on 7 April.

4. Opening the Green

The Mayor, Cllr. Andy Stokes, has accepted our invitation to open the green this year. He does have a prior engagement later on and may not be able to stay until 4pm. Therefore it was agreed to have tea at 3pm.

Action: PM

The Chairman will buy a bottle of Whisky as a prize for the winner of the Spider.

Action: JS

It was agreed the Club Captain would run the Spider and the Bowls Drive. It was also agreed that the fees would be as follows:

Spider: £1
Teas: £2
Bowls Drive: £2

The Club Captain will determine the amount to be given as prizes and retained by the Club.

Action: SB

It was agreed that whites and club shirts should be worn on the day.

Action: All

5. Treasurer's Report

As Keith had indicated that he wanted a new Treasurer in place before the start of the season, the Chairman reported that Tom had offered to undertake the Treasurer's role in addition to being the Club Secretary. For those who don't know, Tom qualified as an accountant back in 1980. Although this would leave the Committee one short, it was agreed to accept Tom's offer.

Action: TB & KS

6. Bowls Alliance Grant

Jeanne reported that a lady bowler is joining our Club from another club and as a current bowler, she cannot be included as a new bowler for Bowls Alliance Grant purposes.

Action: TB

Correspondence:

1. Insurance

The Club's insurance renewal notice has been received, the premium being £600. We need to determine last year's premium for comparison.

Action: TB

Treasurer's Report:

None, as the Treasurer had sent his apologies.

The Green:

Ham presented the Green Report, which was circulated at the meeting. All commented on how good the green was looking.

Ham reported that we are 3 down on the numbers in the Green Team. He asked if Committee Members could ask around and try to recruit further help. The Chairman also said we'll bring it up at the Men's Pre-Season meeting.

Recruitment

1. Sub Committee

The Chairman reported that the Sub Committee met recently and the poster that Tom produced was circulated to the Committee. The Chairman also reported that we need new banners. It was agreed that a budget of £200 be set for the Sub Committee for the various advertising material.

Action: JS, TB & KS

Centenary

Ongoing, will be discussed later in the year.

Fund Raising

1. **Teignbridge DC Grant**

Although Donna Best, Head of Estate Services, Teignbridge DC, had promised to reply during the 2nd week of February, no reply has been received.

Mike Anderson tried to contact her last week but she was in another meeting and failed to ring back as her assistant had promised.

Mike eventually contacted her and she was still optimistic concerning the reinstatement of the grant (until at least our centenary) and would further press the “budget holder”.

The Chairman mentioned that both Teignbridge Den and Shaldon both get their greens maintained by Teignbridge DC and Bitton Park and possibly others are still in receipt of a grant.

2. **Grants from Town Council**

Tom reported that the Small Grant application to the Town Council had been successful and £250 had been received specifically for the works that Ham has in hand.

Property Maintenance

1. **Hedge Trimming**

Some hedge trimming has been undertaken, but there is a lot still to be done.

Action: JS

3. **Miscellaneous Items**

It was suggested that we need someone to look after the property and green surround, as Ham looks after the green.

Action: JS

Any Other Business:

1. **Membership Year**

Following on from the difficulties outlined concerning the appointment of the Men’s Captains and the Men’s teams, Tom suggested that we should think about changing the membership year to run from October through to September. By doing so, the membership would be known before Christmas each year thus making team selection a lot easier.

Action: All (to think about)

2. **Defibrillator**

Jeanne raised the matter concerning the defibrillator that was discussed at length at the previous meeting. It was generally felt that a defibrillator within the vicinity of the football, bowls and tennis clubs would be preferable rather than give the money to the Fire Station. It was agreed to defer the matter for the time being.

3. **Club Shirts**

It was agreed that the price of Club Shirts for new Members should be £20.

Action: TB

4. Honour Boards

These need updating for 2018 winners.

Action: JP

5. Annual Health and Safety Risk Assessment

A preliminary check was carried out after the meeting and there were no significant hazards. The full assessment will be carried out in April, prior to the opening of the green.

Action: JS & TB

6. Race Night

The posters have been done and distributed to those members with email addresses as a reminder. John will need some help on the night, moving tables etc. The first race is at 7pm, so we need volunteers there by 6.30pm.

It was agreed that 10% of proceeds will be retained for the Club.

Action: All

7. Desk Diary and Scorecards

It was confirmed that we have a desk diary for the rinks and enough scorecards for the year.

Date of next meeting: To be advised.

There being no further business the meeting closed at 3.30pm.

Signed as correct:

Chairman

BBC Committee Meeting **Green Report** Wednesday 27th March 2019

Impressive amount of work undertaken this year 2019 prior to opening of green [last Sat April 2019]:

- Iron chemical applied in increasing dosage from 200 to top application of 400; last application to be Friday 29th March at 400.
- Grass cut 14th February 2019, [3 and half barrowloads taken off], as weather and soil conditions suitable.
- Mower sent for servicing Friday 1st March 2019, returned Monday 25th March 2019.
- Short spiking and chiselling continued fortnightly during Winter period [Jan/Feb/March], when conditions allowed.
- Scarified three ways during March [31 barrowloads of material taken off green]
- Grass cut Tuesday 26th March 2019 [6] as weather conditions suitable [a warm dry spell].
- Hand weeding started, and extra iron applied around edge of green.
- Green switched to clear off dew, as this removal of excess moisture aids health of grass.
- Gully cleared by Terry Humphries, who also painted wooden surround.
- Will and Bill cut hedge, and cleared away material.
- Consultant contacted for pre-season briefing.
- Green team members being contacted to produce Rota for 2019.

Work yet to be undertaken:

- Apply fertiliser granules and solution.
- Mow grass weekly at least [lowering cut to 5 for beginning of the season].
- Complete hand-weeding.
- Set out rubbers, chairs etc [team of volunteers required].
- Scarify Monday 1st April 2019 [last deep removal].
- Top dress patches and seed the holes, due to bird games!
- Produce Rota, need to enlist more green team members. We need specific people to switch the green regularly.
- Check and make good edging.
- Inspection of green with consultant.
- Treatment for pests, and weeds before season begins.
- Encourage Richard Cooper to start itemised general repairs [needs appropriate invoice for BTC], funding!
- Reorganise mech-shed.
- Thank those former members of the Green Team for their services, by letter. Still keep them informed of Rota to encourage them to make teas! And come for a chat!

Ken and Ham have kept the green work going over the 'closed' period, with named extra help. Now as the season approaches more people can be involved to lighten the workload. Any work volunteers, or suggestions?

Ham

Green Team Leader (27th March 2019)