



*Buckfastleigh Bowling Club
Duckspond Road
Buckfastleigh
TQ11 0NL*

Executive Meeting

Meeting held on 19 August 2020 at 7pm.

Present: Bob Dowdell – Chairman; Tom Bowden – Secretary & Treasurer; Jeanne Pinney – Vice Chairman; Terry Humphries & Jenny Goss - Committee Members.

Apologies:

Ham Sampford.

Chairman's Welcome:

Bob welcomed everyone to the meeting.

Minutes of Previous Meeting:

The minutes of the Executive Meeting held on 24 June 2020 were signed by the Chairman as correct.

Matters Arising:

1. Honour Boards

These require updating for the last 2 years. Jeanne will ring Abbrook Park to find out who does their boards.

Action: JP

2. Return of Keys

Tom reported that Keith Stow has returned his keys.

3. Display Cabinet

Jenny had found a suitable display cabinet on Facebooks Marketplace and it was agreed that that one should be purchased (or one very similar should that one be sold) at a cost of up to around £200.

Action: JG

4. Blower/Sucker

As Ham is required to self-isolate for 14 days, Ham will bring costings to the next meeting.

Action: HS

5. External Fence at the entrance

A quote had been received from Bartlett's in the sum of £1,850 and it was agreed to accept that quote. It was also agreed to obtain a quote to trim the hedge on the A38 side of the green.

Action: TB

Secretary's Report:

Tom presented the Secretary's Report which had previously been circulated.

Tom gave an update on the mixed friendly fixtures played and those remaining for the rest of the season. Jeanne thanked him and Jenny and all those involved in arranging these fixtures and helping out with the teas and draws.

The application for the BTC grant for the redecoration has been successful and £2,620 has been received.

Tom also reported that 3 new Ladies have joined the Club.

An application to re-join the P&D league has been received from Unity Club and our Club raise no objections to their application.

Action: TB

Treasurer's Report:

Tom presented the Treasurer's Report which had previously been circulated.

Tom reported that further sponsorship deals have been negotiated:

Furzeleigh Mill £500pa

Abbey Inn £200pa

Suitable advertising boards will be purchased to be placed along the A38 side of the green.

Action: TB

Green Manager's Report:

On behalf of Ham, Tom presented the Green Report which had previously been circulated.

Centenary Sub Committee Report:

This report, which had previously been circulated, was considered and accepted in its entirety by the Committee. The Bowls stickers will have 1921 – 2021 suitably placed. A budget of £1,000, representing £10 for each decade, was agreed.

Commemorative fixtures have been arranged against Bowls England, Bowls Devon and a representative side from s.5.

Additionally, it was agreed that new Centenary Shirts be purchased at a cost of £25 each, and, using the Furzeleigh grant received, be discounted to £10 for existing members who have paid their 2020 subscriptions. A suitable centenary badge will be designed and agreed by the Committee, and a small ad for Furzeleigh will be placed on the sleeve.

Action: Sub Committee/TB

Any Other Business:

1. Ladies Leagues

Jeanne reported that the Ladies will probably not re-join the P&D league next year, but join another league around Bovey Tracey.

Action: JP

2. Clock

Tom reported that the clubhouse clock had had a variety of new batteries but still failed to work properly. It was agreed to purchase a new one for the Clubhouse.

Action: TB

3. Dead trees at the back of the Changing Rooms

These need to be cut down and the area made secure. It was agreed to defer until the next meeting when Ham would be present.

Date of next meeting: 25 September 2020 at 7pm

There being no further business the meeting closed at 8.09pm.

Signed as correct:

Chairman



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Secretary's Report for Executive Meeting 19 August 2020

Following the further easing of the Covid-19 lockdown, the green is now open for triples play on 3 rinks. Additionally, the clubhouse is now open, providing social distancing is maintained. 3 hand sanitisers have been purchased for use in the clubhouse.

I have managed to arrange 12 friendly matches so far, although unfortunately Ipplepen decided to call off the match on 25 July. The remaining fixtures are:

Wednesday 29 July	Kings	Home	6pm
Saturday 1 August	Abbrook Park	Away	2pm
Saturday 8 August	Abbrook Park	Home	2pm
Monday 10 August	Paignton	Home	6pm
Thursday 13 August	Paignton Torbay	Home	6pm
Monday 17 August	Kings	Away	6pm
Thursday 20 August	Paignton	Away	6pm
Tuesday 25 August	Paignton Torbay	Away	6pm
Thursday 27 August	Marldon	Home	6pm
Tuesday 1 September	Brixham (Furzeham)	Home	6pm
Monday 7 September	Brixham (Furzeham)	Away	6pm

I am still waiting to hear from Newton Abbot, Kingsteignton, Ilsington, TCBC, Babbacombe, Totnes and Bitton Park.



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Treasurer's Report for Executive Meeting 19 August 2020

Income

Annual Subscriptions

4 new members have joined the club and also 1 social member.

Grants

I am still waiting to hear from the National Lottery (Awards for All) for funding for our defibrillator.

I have now included the Capital Account in my report, from which you can see that I have set aside in a separate fund the grant we received from Government in respect of Covid-19. This is to ensure that it is totally transparent how we use that windfall.

By the time we have the meeting I will be able to report if we were successful in our application for a grant from Buckfastleigh Town Council for our redecoration works.

The balance at the bank, as at 27 July was £27,450.92.

Buckfastleigh Bowls Club

Revenue Account		£	£	£	£
2018/2019			2019/2020		
Actual	Income		To Date	Estimate	
3,617	Annual Subscriptions		2,797	2,798	
5,710	Grants		1,050	1,050	
200	Sponsorship		0	0	
97	Donations		194	194	
2,139	Teas & Draws		0	680	
1,032	Annual Dinner		1,042	1,042	
3,141	Bar Sales		254	1,106	
377	Competitions		13	13	
259	Green Fees		28	28	
232	Clothing		100	100	
256	Social Events		109	209	
16	Other Income		0	0	
17,076				5,587	7,220
	Expenditure				
3,620	Green & Machinery		2,142	2,817	
761	Premises & Grounds		1,174	1,174	
168	Rent		0	170	
396	Electricity		250	300	
371	Water Rates		421	471	
165	Fire Extinguisher Check		189	189	
693	Insurance		752	752	
216	Advertising		0	0	
228	Printing, Postage & Stationery		106	106	
80	Bar Licence		70	70	
5	Website		0	0	
27	Sundries		172	172	
912	Annual Dinner		920	920	
1,042	Affiliation Fees & Trophies		122	323	
618	Food & Draws		15	185	
171	Clothing		0	0	
0	Bank Charges		0	0	
1,421	Bar Expenses		120	619	
10,894				6,453	8,268
6,182	Surplus/(Deficit)		(866)	(1,048)	

Capital Account				
	Fixed Assets			
<u>0</u>	Premises	<u>0</u>	<u>0</u>	
0				0
	Current Assets			
18,500	Bank	27,451	26,759	
83	Cash in Hand	122	132	
369	Bar Stock	392	392	
472	Clothing	572	572	
<u>73</u>	Debtors	<u>14</u>	<u>14</u>	
19,497		28,551		27,869
	Less: Current Liabilities			
<u>580</u>	Creditors	<u>500</u>	<u>500</u>	
		<u>500</u>		
18,917	Net Current Assets	28,051		27,869
<u>18,917</u>	Total Assets	<u>28,051</u>		<u>27,869</u>
	Financed by:			
	Members Fund			
12,735	Balance B/F	18,917	18,917	
-	Special Fund	10,000	10,000	
<u>6,182</u>	Surplus/(Deficit)	<u>(866)</u>	<u>(1,048)</u>	
<u>18,917</u>	Balance C/F	<u>28,051</u>	<u>27,869</u>	

Green Report 13th August 2020

WORK DONE:

- Kept the green cut to 5 for June/July and August, especially as some playing was permitted [internal practice under strict conditions].
- Limited fixtures played against other Clubs, so green prepared for Home encounters.
- Some problems with weather as hot and dry periods caused grass to grow inconsistently.
- Used the irrigation system to offset periods of drought.
- Rain came and washed in the liquid fertiliser treatments applied for each month. Chemical warning notice set out.
- Lowered the comb on the mower to maximum to try to remove dead moss and old thatch.
- Returned comb to appropriate height and readjusted the cut.
- Hand weeding programme continued, and filling in bird hole attack with topsoil and seed mix. This seems to have been successful.
- Applied extra topsoil and seed around edge [30cms] of green to raise this area up. Left to allow the seed to get a good growth, then cut in late July. Edging cut.
- Ken kept a hold on the surrounds by strimming and mowing.
- Ken and Will Wale cut bottom hedge and moved the prunings.
- No Green Team input has been required whilst the Covid – 19 regulations have been followed. {This was readily accepted by the Green Team members, with some relief!}. It was safer to have a very scaled down and limited number of members working the green, and using equipment.

Work to be undertaken:

- Meeting with Tim [our consultant] to be arranged and confirmed. This will put the programme in place preparatory to Autumnal work, and winter shut down of green.
- Mowing height to be adjusted according to circumstances, and grass cut at least weekly.
- Further fertiliser to be applied.
- Light scarification both ways.
- Hand weeding and spot dressing to be continued.
- Edge cutting to be continued.
- Purchase of suitable Vacuum blower.
- A concerted effort requiring a team to trim back all the surrounding greenery, and clear away.
- Working towards the late Autumn programme, ready for deep scarification, verti-draining, reseeding and top dressing for October 2020.

Ham
Green Manager, BBC
August 13th 2020.

BBC 100 Recommendations: following the terms of reference as set out by Exec. Comm. Of BBC

- Grounds to be made more of, with bunting and impressive upgrading/repainting of buildings and grounds [appreciate this is already underway], ready for the celebration year.
- Start of the year on Saturday 24th April 2021: opened by local dignitary with appropriate speeches. Does it need to be made more impressive? Invite local musicians to 'play in' the Centenary Year! Use of PA system at opening, closing days and when commemorative fixtures are played!
- At the Commemorative fixtures during the season [as well as fixed competitive matches], steer the welcoming speeches with a BBC 100 emphasis.
- Select a 'Finals Day' for internal Competitions with presentation of Trophies, ensure all taking part understand they need to be available for the final's day. Make use of local dignitary for presentations.
- Souvenir biros, key fobs, Bowls stickers with BBC 100 printed on, to be widely available [these are the cheapest options and most useful]. Anything else more elaborate, members would have to buy these items [mugs, badges etc]!
- Advertising publicity. At all events, as far as possible, wide use of media coverage [press, radio, TV, DVD, and Photographs. To announce the event and as an historic record to widen awareness of BBC and attract potential new members/visitors. Past records available as a fixed display for the year.
- Use existing and/or new signage, and investigate and commit further sponsorship in the grounds and around the locality.
- Wide variation of Social events to be considered, not only for this celebration year, but into the future, as long-term investment, and to influence the Social aspect of the BBC.
- 'Invitation buffets', competitions and other events to entice/enlist the favourable assistance of local representatives and 'VIP's'. Encourage a greater participation of members to involve themselves in BBC. [E.g. Defibrillator training evening! First Aid event!] (John Fox prepared to run a 'Race Day' on the green around the Solstice Day weekend, to give maximum daylight hours. Members, guests and chosen supporters invited).
- Closing Date Saturday 25th September 2021. Make this a finishing spectacle at the end of BBC 100. Invite those that have 'helped' us along the way! Free Buffet!
- Whenever 'speakers' are involved they need to be very good and to the point, not 'selected' just for their dignitary status!
- Review the dynamics of the Club, not just for Bowls events, but embrace a more outgoing and inclusive approach.

12th July 2020

Kelvin Clarke, John Fox, Ham Sampford {subcommittee BBC 100}.