



*Buckfastleigh Bowling Club  
Duckspond Road  
Buckfastleigh  
TQ11 0NL*

**Executive Meeting**

Meeting held on 9 January 2020 at 7pm.

Present: Bob Dowdell – Chairman; Tom Bowden – Secretary & Treasurer; Jeanne Pinney – Vice Chairman; Ham Sampford - Green Manager; Paul Hoff - Club Captain; Terry Humphries & Jenny Goss - Committee Members.

**Apologies:**

None.

**Chairman's Welcome:**

Bob welcomed everyone to the meeting and hoped everyone had a good Christmas. Bob also reported that at the Annual Dinner, Paul Hoff agreed to become Club Captain and welcomed him to that role and the Committee.

**Minutes of Previous Meeting:**

The minutes of the Executive Meeting held on 6 November 2019 were signed by the Chairman as correct.

**Matters Arising:**

**1. Fire Extinguishers**

Following the recent fire extinguisher check by Firewatch, all the required notices are now up next to each of the extinguishers.

**2. Defibrillator**

After a further discussion it was agreed to purchase a G5 defibrillator to be housed within the clubhouse at a cost of approximately £1,100.

**Action: TB**

**3. Fixture Book**

The fixture book is complete, a draft of which was circulated at the meeting. A minor change needs to be made to combine the Ladies PDL & SDL fixtures into one list.

**Action: TB**

#### **4. Fund Raising Sub Committee**

Jeanne asked if the sub committee had met yet and Tom said a meeting would be called soon.

**Action:** TB

#### **5. Works to the Changing Rooms**

It was agreed at the previous meeting that the changing rooms require external painting before our centenary and the Welcome to Buckfastleigh sign needs attention. Terry agreed to contact Neil Edmunds to obtain a quote.

**Action:** TH

#### **6. Notice Boards**

Jeanne enquired if anything had been done to replace the notice boards in the Clubhouse. Tom said he would get new ones before the start of the season. We also need a new notice board outside the Clubhouse and also the one in Fore Street.

**Action:** TB

#### **Secretary's Report:**

##### **1. Fire Extinguisher (just inside Clubhouse entrance)**

Tom reported that Firewatch said the fire extinguisher should be fixed to the wall. After discussion, it was agreed that it was safer to leave it on the floor.

##### **2. Coach**

Tom reported that Terry will be attending the 2 day Level 1 coaching course at Sidmouth in March and April at a cost of £130. Bowls England will finance 50% of the cost.

##### **3. Bowls Alliance Grant**

Tom will be sending off the Bowls Alliance grant application with a note that although we don't have a coach at present, we will do prior to the Taster Days in May.

#### **Treasurer's Report:**

Tom presented the Treasurer's Report, a copy of which is attached to these minutes.

The following Social Nights were agreed which will also be used to collect Membership Fees for the forthcoming season, as agreed at last years AGM:

Wednesday 29 January, Bingo Night

Wednesday 26 February, Fish and Chip Social Night

March, Quiz Night v Tennis Club (Jeanne to arrange date)

**Action:** TB/JP

#### **Green Manager's Report:**

Ham presented the Green Report, a copy of which is attached to these minutes.

Regarding the purchase of equipment, Ham emphasised that we need professional advice, rather than obtain "B&Q rubbish".

#### **Any Other Business:**

##### **1. Honour Boards**

These require updating for the last 2 years and Jeanne said she would chase the person who has agreed to carry out the work.

**Action:** JP

**2. Men's Toilets**

The waste pipe from one of the urinals is leaking and we need to arrange for a plumber to repair it.

**Action:** TB

**3. Bowls Devon AGM**

Bob expressed his thanks to John Sims, Tom Bowden, Jeanne Pinney and Pauline Manfield for attending the recent Bowls Devon AGM. He also thanked Tom for taking the photo and Ken Bamsey for framing it.

**4. Recruitment**

It was agreed to run the Recruitment Taster Days as last year, ie Sunday mornings and Monday evenings during May. For the Bowls Alliance Grant purposes, the Play Bowls day will be Sunday 3 May with the 4 Fun Bowls Days being Monday 4 May, Monday 11 May, Monday 18 May and Monday 25 May.

Ham mentioned that some Bowls and Golf Clubs rather than have an annual membership fee, have an initial joining fee and a match fee to attract new members.

After discussion, it was agreed to retain our £20 first year membership fee.

**4. Press Officer**

It was agreed to approach Mike Anderson to see if he would take on this role, particularly with regard to press adverts and recruitment etc. We should have a wider distribution than simply the Mid Devon Advertiser.

**Action:** BD/TB

**5. Club Rules**

The Club Rules were formally adopted by the Committee.

Date of next meeting: Thursday 5 March 2020 at 7pm.

There being no further business the meeting closed at 8.05pm.

Signed as correct:

Chairman



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## **Treasurer's Report for Executive Meeting 9 January 2020**

### **Income**

#### **Annual Subscriptions**

Maintaining the same membership, would yield an income of just under £3,900. Whilst we may lose a couple of members, I am confident that another recruitment campaign in April/May next year can attract some more members.

#### **Grants**

The grant from Teignbridge DC this year will be £1,000. As things stand this will be the final year we will receive a grant from TDC. However, they did promise a complete review of funding for leisure activities. We need to follow up on this and ascertain what their current position is.

I am also confident that, given the works we need to undertake for our centenary, we can obtain further grants from the Town Council.

At the last meeting, Terry Humphries agreed to undertake the coaching courses which will enable him to become qualified as the Club's coach. Therefore, we may be able to claim a recruitment grant from Bowls Alliance. I will make the necessary application.

#### **Social Events**

At the AGM, it was agreed to hold subscription nights in January and February and incorporate them as part of our social nights. Ideas please for these.

The balance at the bank, as at 2 January was £16,722.

## Buckfastleigh Bowls Club

Revenue Account		£	£		
2018/2019				2019/2020	
Actual	Income			To Date	Estimate
3,617	Annual Subscriptions	0			3,900
5,710	Grants	0			1,500
200	Sponsorship	0			200
97	Donations	0			0
2,139	Teas & Draws	0			2,130
1,032	Annual Dinner	1,042			1,042
3,141	Bar Sales	112			3,463
377	Competitions	13			463
259	Green Fees	28			248
232	Clothing	0			0
256	Social Events	43			493
16	Other Income	0			0
<u>17,076</u>				1,238	13,439
	<b>Expenditure</b>				
3,620	Green & Machinery	837			3,770
761	Premises & Grounds	0			2,200
168	Rent	0			170
396	Electricity	75			300
371	Water Rates	40			340
165	Fire Extinguisher Check	190			190
693	Insurance	0			705
216	Advertising	0			100
228	Printing, Postage & Stationery	79			259
80	Bar Licence	70			70
5	Website	0			10
27	Sundries	0			50
912	Annual Dinner	920			920
1,042	Affiliation Fees & Trophies	497			988
618	Food & Draws	10			665
171	Clothing	0			0
0	Bank Charges	0			0
1,421	Bar Expenses	(1)			1,419
<u>10,894</u>				<u>2,717</u>	<u>12,156</u>
<u>6,182</u>	<b>Surplus/(Deficit)</b>			<u>(1,479)</u>	<u>1,283</u>

Green Report to Executive Committee Thursday 9<sup>th</sup> January 2020, 7.00 p.m.

The excessive rainfall has caused it to be a difficult period since last reporting in November 2019.

Work Done:

- Grass tipped cut to strengthen the new growth. 4 barrowloads taken off.
- Green has responded well to the amount of rain received. For the most part it has allowed excess rain to drain away, but still remained too wet to permit use of heavy equipment.
- Treatment by consultant undertaken for: insect attack, weeds, and extra application of iron to counter the moss growth.
- Arranged for the mower to be serviced Friday 10<sup>th</sup> January 2020 for a fortnight absence.
- Ken has maintained the grounds; grass cutting, hedge trimming and keeping pavement clear.

Work to be done:

- ❖ Short spiking to assist drainage, and possibly chiselled.
- ❖ Waiting for Verti-Draining still. Work held up by backlog due to poor weather conditions.
- ❖ Will Wale and Will Lithgow will cut bottom hedge back when weather permits.
- ❖ Purchase consumables [petrol, WD40, 2-stroke mix etc] ready for winter use and start of the next year's work.
- ❖ Build up some specific edges with more top dressing to deter bowls run over!
- ❖ Back filling with soil and seed in areas suffering from Rook attack.
- ❖ March, start procedures for getting green ready for new season; scarifying, fertiliser, lowering cut height to 6.
- ❖ Face up to any other challenges that might come along.
- ❖ Organise and effect the repair building works to entrance and mech-shed area [£500 grant from Buckfastleigh town council].
- ❖ Encourage and organise the green team for the next season.
- ❖ Start of season Open day for the Green [last Saturday in April].

Ham

'Green Manager'

5<sup>th</sup> January 2020